**Subject:** Application for Project/Program Manager Position

Dear [Hiring Manager's Name],

I am excited to apply for the [Project/Program] Manager position at [Company Name]. With extensive experience leading cross-functional teams, driving Agile software development, and managing complex projects through the full SDLC, I bring a proven ability to deliver high-impact solutions on time and within scope.

As a PMP and PMI-ACP certified professional, I excel in stakeholder engagement, risk management, and process optimization. My background includes managing enterprise applications, ERP implementations, and cloud-based digital transformation initiatives. I am eager to leverage my expertise to drive success for your team.

I welcome the opportunity to discuss how my skills align with your needs. Please find my resume attached for review.

Best regards,  
**Kimberly Wiethoff**

<https://www.managingprojectstheagileway.com/>

<https://www.linkedin.com/in/kimberlywiethoff/>