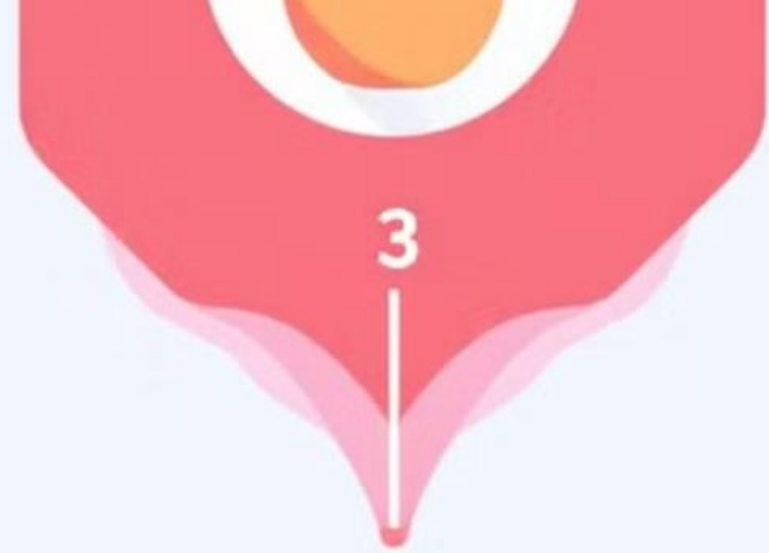
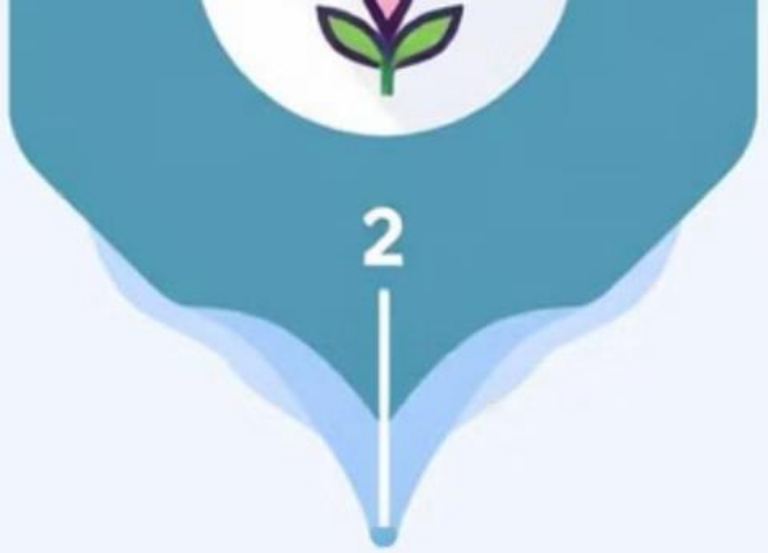


Program Management 30-60-90 Day Plan

Welcome to Innovantage Technologies, LLC. This presentation outlines a strategic approach for the first 90 days of program management.

 by Kimberly Wiethoff





30-60-90 Day Overview

1

First 30 Days

Learning and Integration:
Understand company, team, and
projects.

2

Next 30 Days (31-60)

Contribution and Optimization:
Identify areas for improvement and
contribute actively.

3

Final 30 Days (61-90)

Leadership and Strategic Planning:
Lead initiatives and plan for long-
term success.

First 30 Days: Company, Team, and Projects

Company

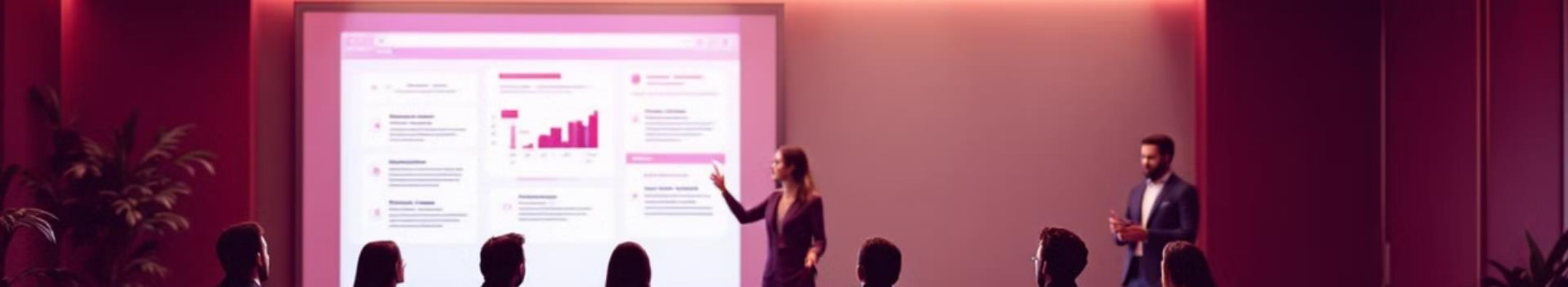
Study company's mission, values, products, and services. Understand industry, competitors, and market trends.

Team

Meet key stakeholders. Understand team structure, roles, and responsibilities. Schedule one-on-one meetings.

Projects

Review current projects, timelines, milestones, budgets, and deliverables. Analyze project management tools and methodologies.



First 30 Days: Training and PMO Requirements

Training & Systems Familiarization

Complete mandatory training sessions. Familiarize with internal systems and tools.

Understanding PMO Requirements

Review PMO guidelines from parent company. Meet PMO representatives. Assess project alignment with PMO standards.

Next 30 Days: Contribute and Identify Improvements



Project Management and Execution

Take active role in projects. Review progress and adjust plans. Address immediate risks.



Process Evaluation and Improvement

Analyze current processes. Identify areas for improvement in workflows and resource allocation.



Team Development and Support

Provide support to team members. Implement changes to improve performance and morale.



Days 31-60: Stakeholder Communication and PMO Alignment

1

Establish Communication Channels

Set up regular updates with key stakeholders on project statuses and improvements.

2

Develop PMO Alignment Plan

Create strategy to align practices with parent company's PMO requirements.

3

Implement Changes

Make immediate adjustments to meet PMO standards. Communicate changes to the team.

Final 30 Days: Lead Initiatives and Plan for Success



Final 30 Days: KPIs and PMO Compliance

Establish KPIs

Create metrics to measure project success and team performance.

Develop Reporting Framework

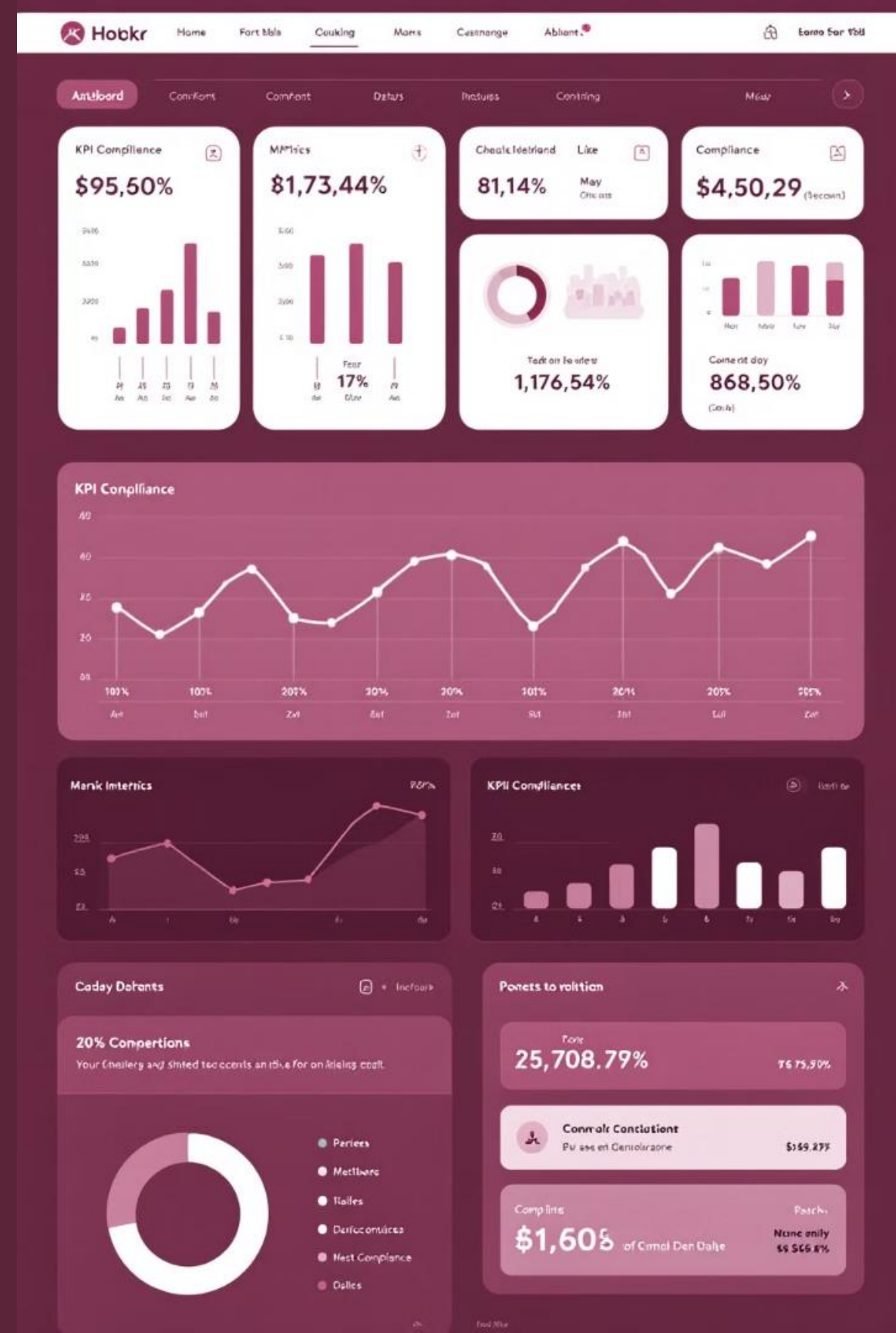
Create system to track and communicate progress to stakeholders.

Ensure PMO Compliance

Conduct reviews to maintain adherence to PMO standards.

Report Compliance Status

Communicate PMO compliance to senior management and stakeholders.





Deliverables Overview

1

First 30 Days

Project portfolio summary, team dynamics observations, PMO requirement summary.

2

Next 30 Days

Process improvement plan, project status reports, PMO alignment plan.

3

Final 30 Days

Strategic plan, documented improvements, KPI framework, PMO compliance report.



Thank You

Presented by Kimberly Wiethoff - 2024

This concludes our 30-60-90 day plan for Program Management at Innovantage Technologies, LLC.