Dear Hiring Manager,

Thank you for considering me for the director of software development position. I believe that the person who is hired for this role should be able to resolve your pain points quickly, whether they are communication issues, process efficiencies, tight deadlines, limited budgets, or demanding stakeholder requirements. Communication, collaboration, and planning are instrumental in resolving issues and leading the team to perform at the most efficient way possible.

As a senior-level IT executive leader, I have a track record of success in technical leadership and application and solution development. I am known for delivering high-level strategic thinking and working with all levels of stakeholders to ensure successful project delivery. I am recognized for my ability to improve organizational effectiveness and efficiency while building high-performance global teams.

I am eager to learn more about how my contributions can benefit your organization. I respectfully submit my resume for your review, confident that I will have a positive impact on your operation.

Sincerely,

Kimberly Wiethoff